



## Teeswide Safeguarding Adults Board

Meeting Date: **Tuesday 6<sup>th</sup> December 2022**

Time: **9.30am-12pm**

Venue: **Microsoft Teams**

### Minutes

#### Attendees

Name	Role	Representing
Jane Bell	Administration Officer	TSAB Business Unit
Darren Best	Independent Chair	Teeswide Safeguarding Adults Board
Sarah Bowman-Abouna	Director of Public Health	Stockton-on-Tees Borough Council
Cllr Bob Buchan	Lead Member	Hartlepool Borough Council
Jon Carling****	Chief Executive	Catalyst Stockton
Cllr David Coupe	Lead Member	Middlesbrough Borough Council
Mark Davis***	Chief Executive	Middlesbrough Voluntary Development Agency
Elsbeth Devanney	Group Director of Nursing & Quality	Tees Esk & Wear Valleys NHS Foundation Trust
Paula Dewell	Detective Superintendent – Head of Safeguarding	Cleveland Police
Kathleen Fitzwater	Named Nurse in Adult Safeguarding	North Tees and Hartlepool NHS Foundation Trust
Stephen Green	Associate Director of Risk and Clinical Governance	North Tees and Hartlepool NHS Foundation Trust
Jill Harrison	Director of Adult and Community Based Services	Hartlepool Borough Council
Neil Harrison	Head of Safeguarding & Specialist Services	Hartlepool Borough Council
Gina Hurwood	SAR Coordinator	TSAB Business Unit
Kate Jones	Senior Nurse Adult Safeguarding	South Tees Hospitals NHS Foundation Trust
Alyson Longstaff	Advanced Customer Support Senior Leader	Durham Tees Valley Department for Work and Pensions
Graham Lyons	Service Manager	Stockton-on-Tees Borough Council
Amy Mahoney	Project Officer	TSAB Business Unit
Cllr Ann McCoy	Lead Member	Stockton-on-Tees Borough Council
Jen Moore	Designated Nurse Safeguarding Adults	North East and North Cumbria Integrated Care Board
Cllr Mary Ovens	Lead Member	Redcar & Cleveland Borough Council
Julian Penton****	Development Officer	Hartlepool
Greg Purta (Part)	Adult Safeguarding Lead	Stockton-on-Tees Borough Council
John Rafferty	Compliance Business Partner - Safeguarding	Thirteen Group
Patrick Rice	Corporate Director of Adults and Communities	Redcar & Cleveland Borough Council
Erik Scollay	Director of Adult Social Care	Middlesbrough Borough Council
Linda Sergeant	Project Coordinator	Healthwatch South Tees
Angela Storm	Data Analysis and Performance Monitoring Officer	TSAB Business Unit
Chloe Swash	Admin Officer	TSAB Business Unit

Stephen Thomas	Development Officer	Healthwatch Hartlepool
Robin Turnbull	Area Manager	Cleveland Fire Brigade

### Apologies

Name	Role	Representing
Karen Agar	Associate Director of Nursing Safeguarding	Tees Esk & Wear Valley NHS Foundation Trust
Angela Connor	Assistant Director Adult Social Care/PSW	Stockton-on-Tees Borough Council
Lorraine Garbutt	Business Manager	TSAB Business Unit
Elaine Godwin	Admin Officer	TSAB Business Unit
Jean Golightly	Director of Nursing & Quality	North East and North Cumbria Integrated Care Board
Rachelle Kipling	Temporary Assistant Chief Executive	Office of Police & Crime Commissioner
Jill Lax	Designated Nurse Safeguarding Adults	North East and North Cumbria Integrated Care Board
Dr Hilary Lloyd	Chief Nurse	South Tees Hospitals NHS Foundation Trust
John Lovatt	Assistant Director	Hartlepool Borough Council
Karen McGarrity***	Operations Manager	Redcar & Cleveland Voluntary Development Agency
Kay Nicolson	CEO	A Way Out
Ann Powell	Head of Stockton & Hartlepool PDU	National Probation Service
Darren Redgwell	Head of Middlesbrough, Redcar & Cleveland PDU	National Probation Service
Helen Richmond	Safer Custody and Equalities Hub Manager	HMP Holme House Prison
Sarah Wilson	Head of Safer Prisons and Equality	HMP Holme House Prison
Victoria Wilson	Assistant Director of Adult Care	Redcar & Cleveland Borough Council
Ann Workman	Director of Adults and Health	Stockton-on-Tees Borough Council

### Absent

Name	Role	Representing
Natasha Douglas	Manager	Healthwatch
Mike Fleet	Principal Lecturer (Programmes) Department of Nursing & Midwifery	Teesside University
Judith Mackenzie	Inspection Manager	CQC (Middlesbrough, Stockton-on-Tees and Redcar & Cleveland)
Michelle Monty	Inspector	CQC Hartlepool
Elizabeth Moody	Director of Nursing and Governance	Tees Esk & Wear Valleys NHS Foundation Trust
Karen Sheard	Deputy Chief Nurse	North Tees and Hartlepool NHS Foundation Trust
Leanne Stockton	Business Manager	Hartlepool & Stockton Safeguarding Children Partnership
Katie Tucker	Inspector	CQC Hartlepool
Gary Watson	Business Manager	South Tees Safeguarding Children Partnership

\*Attends for specific agenda items only, \*\* Attends 2 times per year; \*\*\*Attends on behalf of MVDA, RCVA & Healthwatch South Tees, \*\*\*\* Attendance will be shared between Catalyst and Hartlepower

**Copies:** Chris Brown; Rebecca Duce; Caroline Gallilee; Emily Gibson; Suzanne Glass; Lorna Harrison; Nigel Hart; Kay McGowan; Suzanne Metcalfe; Judith Oliver; Laura Poppleton; Angela Pringle, Mike Sharman; Karen Sproston; Rachael Surtees; Lyndsay Waddington

<b>Agenda Item 1</b>	<b>Introductions and Apologies</b>	<b>Presenter: Chair</b>
Darren Best (DB) welcomed members to the meeting. Graham Lyons, newly appointed Service		

Manager within Stockton-on-Tees Borough Council (SBC) was welcomed to his first TSAB meeting as deputy for Angela Connor who has submitted apologies. Apologies have also been received from Lorraine Garbutt. DB congratulated Gina Hurwood (GH) in her new appointment as SAR Coordinator.

Alyson Longstaff (AL), Advanced Customer Support Senior Leader for the Department of Work and Pensions (DWP), introduced herself as the new Board representative and provided a brief update on the work that DWP are doing to support vulnerable customers within the Tees Valley.

Whilst the DWP have no statutory safeguarding responsibility they recognise the benefits of providing a joint approach, working with Local Authorities, Police and a range of support organisations to help identify and support vulnerable customers. They now have 38 Support Leaders in place across England, Scotland and Wales promoting a listen, learn and improve approach. Learning from previous cases is shared alongside examples of best practice and change implemented where required. Since implementation this approach has supported over 21,000 vulnerable customers nationally. DWP continue to carry out coaching sessions with all staff working in Job Centres; sharing best practice and highlighting any key themes and issues within the area to help them to spot signs of vulnerability and complex needs and to equip them with the tools to signpost a customer to the relevant services. DWP work closely with a number of Partnership Managers who help to promote the role of Advance Customer Support with both local and national organisations. In Tees they are currently working closely with the HALO project to build a more cohesive approach to support vulnerable customers. The DWP continue to explore new initiatives and are currently identifying cost of living warm spaces across the area, such as soup kitchens and food banks. Job Centres are often seen as a safe place, and this then enables staff to signpost customers to appropriate help. AL advised that she does have a presentation that could be shared at a future meeting or would be happy to attend any relevant meetings to explain how the DWP are helping to support vulnerable customers.

In response to a query regarding the DWP telephone system and concerns that vulnerable customers may struggle to navigate this, AL advised that community groups have been set up to look at all services including telephony, highlight the role of the Support Leaders and to identify what they may be able to do to support them to improve. The DWP do have an internal review team and a serious case panel to identify where failings may have occurred, but AL acknowledged that it is hard to identify customers that have failed to be able to get in touch. DB added that it is important to consider accessibility issues, and whilst this cannot always be easy to address it is positive that the issue has been identified.

Councillor Ann McCoy enquired if the DWP are liaising with organisations such as the Citizens Advice Bureau to promote the improved changes that are being made. AL will feed back on this.

DWP do have a system to log a customer's reasons for attending the Job Centre, and telephone and messaging services are monitored for key words. Potentially this will enable them to monitor how many of these are in relation to cost of living issues.

DB thanked AL for the update and highlighted the importance of understanding the DWP's role due to the opportunities that they have to interact with people. As part of the Independent Chair role DB is in the process of presenting the Annual Report to the Health & Wellbeing boards and Scrutiny Committees across Tees and noted that a key point from the discussion is the breadth of partnership working that TSAB have with organisations like the DWP and the Voluntary Sector.

It was noted that members may not have an up-to-date contact list to be able to make contact with each other outside of the meeting. DB requested that the Business Unit review this.

Action Points	Action Owner	Deadline
1. Establish if DWP are sharing details of improved services with wider organisations	AL	31/01/2023
2. Members contact list to be circulated	BU	31/01/2023

Agenda Item 2	CQC Inspection Framework	Presenter: Jill Harrison
Jill Harrison (JH) provided a presentation to make members aware of the CQC assurance framework		

that has been introduced within Adult Social Care. A formal inspection framework has not been in place within Adult Social Care for a number of years, and the intention is that this will be re-introduced from April 2023. The inspection will link to the Care Act and Social Care Reforms and the new duty that has been introduced within the Care Act that the CQC will review and assess how Local Authorities (LA) are delivering their Care Act functions. The key duties to be assessed under the framework will be around providing services to people within the area to prevent care needs from becoming more serious, ensuring that people with care and support needs have access to the information they need to make good decisions in relation to their care and support, and to have a range of high quality appropriate services available for them to choose from.

CQC have advised that they will not start the inspection process with an established baseline. In the first 2 years of inspection CQC will assure all LAs and will establish a baseline over the 2 year period. The visits will be different to the current approach used by OFSTED. CQC will review evidence in advance; considering things like websites, public information, performance data and the experiences of people that access services. Policies and Procedures and Governance arrangements will be reviewed, but the key focus will be on evidencing how the work that the LA do makes a difference for the service user. Five key questions have been created within the framework and these have been turned into "I" statements relating to what people accessing services can expect. There are 4 key themes that will be covered by the assessment – working with people, providing support, ensuring safety and Leadership and workforce. The most relevant to the work of the board will be ensuring safety and under this category the CQC will review safeguarding arrangements, board arrangements, policies and procedures, training, learning from reviews, safe systems and continuity of care to support service users on a long term basis.

LAs have a self-assessment to complete against the 4 themes and a programme of mock inspections is now underway with the 12 north east LAs. JH advised that in HBC performance and assurance frameworks are being refreshed and checks to make sure that all policies and procedures are up to date. There is a focus on how the LA ensure that they hear the voice of both service users and carers. This is captured via an annual survey of people accessing services and every 2 years there is a survey for Carers. Work is underway to brief internal teams, elected members and partner organisations. Internal capacity to meet need is also being considered. The current work is being undertaken in addition to existing roles which is presenting a number of challenges. Regionally there is work going on across the 12 North east LAs. Assurance leads have met regularly to look at data, best practice examples, hearing the voice of the service user, peer reviews and learning from colleagues in Children's services to help prepare for the inspection.

The format for the CQC visits is not yet known and although the main focus for the inspections will be on the LA, partners may also be contacted and should be mindful of this. It is important to have a shared understanding of strengths, shortfalls, and risks via processes such as the Quality Assurance Framework (QAF). Further briefings can be provided once more information is received, or once one of the LAs has completed the inspection process. Although not yet confirmed it is anticipated that a rating system of Outstanding, Good, Requires Improvement or Inadequate will be used. JH highlighted that there would be adverse risks in the event that a poor judgement is received and requested that partners assist with the process and are involved in planning where required.

Patrick Rice (PR) added that whilst the LAs may not currently be in an ideal position in some areas such as staffing, but the collective work that is done as a Board and the QAF process will be beneficial.

Erik Scollay (ES) highlighted the difficulty of preparing for an inspection following the COVID pandemic and under the current financial position, and this presents a number of challenges.

Board members that have been subject to recent inspections highlighted a number of potential key areas for focus including staffing, governance structures, consistency of information and the ability to provide supporting evidence for key areas. Stephen Green (SG) stressed the importance of ensuring that Risk Registers are up to date. Whilst risk can't always be removed it is important to evidence that it is being mitigated and that safe services are being provided within the limitations. Cleveland Police, Cleveland Fire Brigade, ICB, TEWV and Hartlepower offered their support if needed.

<p>DB stressed the importance of the inspections for the Tees area as a whole and public confidence, and that TSAB needs to offer full support. As a Board we need to acknowledge that it may be that the LA areas receive different outcomes which would present both opportunities and challenges. DB suggested that the Inspection Framework could be a topic for the agenda for the TSAB Development Day.</p>		
Action Points	Action Owner	Deadline
1. Inspection Framework could be a topic for the agenda for the TSAB Development Day	BU	16/02/2023

Agenda Item 3	Thirteen Training	Presenter: John Rafferty
<p>John Rafferty (JR) provided a presentation regarding Thirteen Housing’s new interactive training method. JR explained that Thirteen Housing staff are required to complete mandatory refresher training, have access to the Me-Learning modules and attend courses provided by both TSAB and the Childrens Partnerships. To expand on this learning, they have created two interactive learning experiences which have been set up in vacant properties. Two scenarios have been created, one for Self-Neglect and one for Domestic Abuse. Scenes within the properties have been created to be as realistic as possible and include signs and triggers that staff may encounter when visiting properties. Delegates are provided with a synopsis prior to entering the properties, and once inside are also provided with soundbites of interviews with residents. Using the TSAB checklists they are then tasked with identifying signs and types of abuse that may be occurring and to think about how they could support the individuals involved.</p> <p>Thirteen have provided 30 sessions over a 3 week period including over 420 staff members. The sessions have also been delivered to an involved customer group who help to monitor Thirteen’s performance and will also be extended to Thirteen Board members who would not routinely experience this type of situation. Feedback so far from the sessions has been really positive with delegates advising that the interactive nature of the training helps to make it memorable.</p> <p>A number of board members queried if the training could be extended to external organisations and noted that it would be particularly useful to wider departments within the council, such as tradespersons, who may not have knowledge in relation to spotting sign of abuse. Thirteen are considering options for extending the programme, but JR noted that this is reliant on vacant properties being available.</p> <p>DB thanked JR for the presentation and requested that the training be added to the agenda for the LTD Sub-Group for further discussion.</p>		
Action Points	Action Owner	Deadline
1. Thirteen interactive training modules to be added to agenda for next LTD Sub-Group meeting for discussion	JB	12/12/2022

Agenda Item 4	TSAB Q2 Performance Report	Presenter: Angela Storm
<p>A copy of the TSAB Q2 Performance Report was shared with the agenda. Angela Storm (AS) summarised the key points as follows:</p> <ul style="list-style-type: none"> <li>• As with the Q1 Report the data has been linked to TSAB’s 4 strategic aims. This now includes figures in relation to Team Around the Individual (TATI) activity which will be useful to monitor going forward and will also feed into the TATI review that is currently taking place</li> <li>• All 4 of the Performance Indicators (PI) are being achieved at the Q2 point</li> <li>• There was a 6% decrease in the number of Concerns received during Q2 across various categories of abuse. The figure in relation to Sexual Abuse did increase and this will continue to be monitored over the remainder of the year. AS will investigate the data in relation to this category with the Operational Leads to ensure consistency, as it may be that abuse is being recorded as Sexual Abuse rather than Domestic Abuse in some cases</li> <li>• There has been a small increase in Section 42 Enquiries. 61% of these link to females with more than half being under the age of 65</li> <li>• The top 4 categories of abuse are Neglect &amp; Acts of Omission, Physical, Self-Neglect and Domestic. Financial Abuse no longer features and has been replaced by Domestic Abuse. Discussion at the recent PAQ Sub-Group meeting queried if this was a result of a decrease in</li> </ul>		

Financial Abuse figures or an increase across the other categories of abuse. AS advised that the figure for Financial Abuse has decreased across the last 2 quarters, but there has also been an increase in both the Self-neglect and Physical Abuse categories

- Own Home remains the main location of risk, in line with National trends. Domestic and Financial were the main categories of abuse within this setting
- The second main location of risk was in Care Homes with Neglect & Acts of Omission and Physical being the main types of abuse. The increase in Physical Abuse in this setting can be attributed to an increase in the number of Incidents Between Residents, despite the numbers being low
- Of concluded Section 42 Enquiries during the quarter safeguarding action was taken in 95% of cases, with the risk being removed or reduced in the majority of these
- In more than half of cases the source of risk was known to the adult
- Figures in relation to hearing the adults voice remain high
- There was an increase in the number of Concerns reported to the LA by North Tees & Hartlepool Hospitals NHS Foundation Trust during Q2, with Neglect & Acts of Omission being the main category of abuse
- Concerns raised against the Trust continued to focus on themes around communication, discharge, medication errors and pressure ulcer care
- Tees, Esk & Wear Valleys NHS Foundation Trust recorded an increase in the number of Concerns referred to the LAs, with Physical being the main category of abuse
- There has been a delay in receiving the Q2 data for South Tees NHS Foundation Trust, so no data was included in this version of the report. An updated version which will include this will be circulated with the minutes of the meeting and any key points highlighted
- Cleveland Police recorded a 15% increase in crime force wide since Q2 of 2021/22. There has been an increase in Domestic Abuse crimes however the figure for repeat victims of Domestic Abuse incidents has decreased
- Cleveland Fire Brigade continue to identify and refer with the majority of cases relating to Self-Neglect
- Thirteen Housing referred 36 cases to the LAs of which 23 were accepted into Safeguarding. More than half of these related to females and the main category of abuse was Self-Neglect.

SG queried the route used for raising concerns from Care Providers, and that the Safeguarding referral process is used for all concerns even when low level and no harm has occurred. Members agreed that provider forums may be the best place to raise and address this concern.

AS advised that at this point in time it is hard to identify if the cost of living crisis is having an effect on the data. Figures are still in the process of returning to pre-COVID levels which makes it hard to pinpoint other issues. Figures will continue to be monitored and a clearer picture may be available by the end of the reporting year.

Action Points	Action Owner	Deadline
1. Updated version of the Q2 Performance Report including South Tees NHS Foundation Trust data to be circulated with the minutes and any key points to be highlighted	AS / JB	13/12/2022

Agenda Item 5	Sub-Group and Task & Finish Group Update	Presenter: Sub-Group Chairs
<p><b>Communication &amp; Engagement – Neil Harrison</b>  <b>Update on Safeguarding Adults Week</b> - National Safeguarding Adults Week took place from Monday 21 November – Sunday 27 November 2022. The campaign was led by a national charity, Ann Craft Trust and was supported by TSAB and partner organisations across Tees. Each day focused on a different topic including Exploitation, Self-Neglect, Creating Safer Organisational Cultures, Elder Abuse, Domestic Abuse in Tech-Society and Safeguarding in Every Day Life.</p> <p>A broad range of activities and events took place to engage with members of the public, service users, carers, community groups and professionals. NSAW coincided with Carers Rights Day and 16 Days of Action to Eliminate Violence Against Women &amp; Girls and TSAB linked with relevant colleagues to coordinate campaigns and the Business Unit linked with other strategic partnerships and regional</p>		

colleagues to widen the impact and engagement.

There was a social media campaign which included dramatised social media videos on Self-Neglect by Independent Voices Advocacy Group, Bus stop adverts, resident magazine articles and a focused campaign coordinated by the BME Network. There were also radio interviews, adverts, short podcast videos on each theme, and TSAB literature displayed in community hubs, libraries, pharmacies and mosques. A variety of new resources were produced in consultation with partners and service user groups and launched as part of the campaign:

- County Lines Learning Briefing
- Safeguarding Adults Leaflet and Adult Sexual Exploitation/Abuse translated into Vietnamese
- Self-Neglect Easy Read Poster
- Self-Neglect Animation (developed by North East SAR Champions and funded by ADASS)
- Creating Safer Cultures PowerPoint Training Tool
- Predatory Marriage Poster
- Domestic Abuse and Honour Based Abuse Leaflet
- A short video on how to report a safeguarding concern via telephone or email which includes sound and subtitles.

Communication and engagement activity across the week was successful in engaging professionals and members of the public and raising the profile of safeguarding adults, helping people to understand what abuse and neglect is, how to recognise the signs and how to seek help.

The Business Unit is compiling an evaluation report to measure the impact and success of the campaign and will be brought to the next TSAB meeting.

DB thanked those involved in the activities across the week and noted that increasing numbers of Concerns can be partially attributed to awareness raising work.

#### **Operational Leads – Gina Hurwood**

Update from the Meeting - Some focussed work has taken place to pull together resources and information on organisational abuse. There is a final task & finish group meeting in December at which point it is hoped that all resources will be ready to be uploaded onto the TSAB website and a 'spotlight on' campaign will be scheduled in the Spring to formally launch these.

Members reported that workloads continue to increase and the complexity of cases is placing demand on services. It was also suggested that the number of services in serious concerns / RASC across Tees and Darlington is causing additional pressure for some agencies.

A Themed discussion on sexual exploitation took place. AS provided a report on sexual exploitation showing the data applicable to this kind of abuse and highlighted out some of the key points:

- Number of concerns and S42 enquiries has increased each year
- MBC report the highest number of concerns, it was noted that the concerns/S42 enquiries in SBC is significantly lower than MBC despite being of a larger population. Further exploration of this data is taking place within SBC who have recently changed their case management systems and there is also a possibility that cases have been logged as sexual abuse rather than exploitation
- The majority of the Sexual Exploitation S42 Enquiries relates to females with 95% of the cases during 2021/22 and 94% of the cases during 2020/21.
- The main age range for females ranged from 18 years old to 34 years old and these age groups increased during 2021/22.

Greg Purta presented SBC's Multi Agency Reports on the theme of Sexual Exploitation. The case details were shared with the agenda and GP highlighted to members areas that had been done well and areas for improvement:

This section has been removed due to its confidential nature

**Performance Audit & Quality – Erik Scollay**

Update from meeting – An action from the October TSAB meeting was for the PAQ Sub-Group to review Domestic Abuse data. ES advised that there is further work to do in relation to this and an update will be provided at the March Board meeting. Performance Indicators (PI's) have now been reduced to 4 as the one relating to conversion rates was not felt to be a good measure of performance. Members of the Sub-Group have been tasked with considering alternative options in preparation for further discussion at the next Sub-Group meeting in February.

Updates were provided on the QAF and members queried if there was anything else that can be captured in order to monitor and understand the increasing complexity of cases. Feedback will be provided at a future Board meeting.

**Policies Procedures and Practice Guidance – Darren Best**

The TSAB Complaints Policy has been refreshed and amended following learning from a recent complaint submitted to TSAB/SBC. The policy has been strengthened to include a clearer process when a complaint is in relation to TSAB or individuals within TSAB. Members approved the document.

**Safeguarding Adults Review – Jill Harrison**

- **SAR Policy & Procedure First Draft** – The first draft of the revised SAR Policy & Procedure was circulated with the agenda. Members were requested to review the document and provide any comments or feedback to the Business Unit by the end of December. DB requested that this is escalated to the correct levels within individual organisations, as some of the issues that have arisen, have done so when a person of an executive level has been made aware of the SAR, at the point of sign off.
- **Case 6/22** – Initial chronologies have been requested and the case will be considered at the next SAR Sub-Group meeting.
- **Case 3/22** – The case has been agreed as a SAR. A LeDER review is ongoing and expected to be completed in the new year. Work has started to commission a reviewer for the case.
- **Case 1/22** – A SAR has been agreed linked to the LeDER review. Karen Rees has been appointed as the reviewer for the case and a meeting has been scheduled to discuss the approach. The review is expected to commence in February.
- **Molly: TATI Review** – Work has commenced to review TATI led by Deb Fenny and Ruth Musicka. JH reminded members that this will be a significant piece of work in terms of input and asked for the names of appropriate representatives to be forwarded to the Business Unit. It was noted that there is some nervousness across Local Authorities regarding any changes that may be required as a result of the work and will require support at an executive level.
- **Case 8/21** - A scoping meeting was held in November and the Terms of Reference have been agreed and SAR Panel Members confirmed. Authors are due to submit their single agency reports by the end of this week and a Learning & Reflection Workshop with Practitioners has been scheduled. The final draft of the report will go to the Governance Group before it is brought to Board for final approval in March.
- **Stephen** - MCA/BIA Guidance for Providers has been published and shared as part of NSAW. A copy was attached to the agenda for information and sharing.
- **Out of Area Cases** – Sunderland SAB are undertaking a SAR in relation to an SBC resident who resided in Sunderland. Durham SAB are undertaking a SAR for a RCBC individual who resided in Durham. The SAR Sub-Group have been made aware of both cases and will be updated on progress to consider any learning for Tees.

DB queried if there was a communication plan in place in relation to the Stephen SAR. JH advised that communications is now a standing item on the SAR Sub-Group agenda and that this is also addressed under the new Policy & Procedure.

Action Points	Action Owner	Deadline
1. Evaluation Report from NSAW to be shared at the next meeting	GH	07/03/2023
2. Update to be provided on Domestic Abuse Data	ES	07/03/2023



3. Update to be provided on Complexity	ES	TBA
4. Feedback on the SAR Policy & Procedure to be provided to the Business Unit	All	31/12/2022
5. Appropriate representatives for the TATI review to be forwarded to the Business Unit	All	31/12/2022

<b>Agenda Item 6</b>	<b>Concerns about an uncommissioned service</b>	<b>Presenter: Jill Harrison</b>
<p>JH advised that HBC have a nursing home that was originally established as an older people care home provision. The home closed for a period of refurbishment and reopened at the beginning of 2022 and has since admitted a number of complex individuals all of which are from out of area. The home has recently been inspected and is rated as 'requires improvement' overall and 'inadequate' with regards to the 'safe' domain which would usually trigger the RASC protocol. JH explained that HBC do have concerns regarding the provider but are confident that the existing regional meetings chaired by Kate O'Brien are an appropriate response to the concerns at this stage. No additional actions are required formally under RASC at this stage although this will be kept under review, and any learning will be fed back through the SAR Sub-Group.</p> <p>Jen Moore advised that Jill Lax has carried out an oversight visit on a Tees resident placed in the home and has no significant concerns.</p>		

<b>Agenda Item 7</b>	<b>QAF Reports</b>	<b>Presenter: Jill Harrison</b>
<p>Hartlepool Borough Council's QAF report was circulated with the agenda. JH advised that HBC were pleased with the feedback received. A couple of findings were highlighted for further action; updating of the whistleblowing policy which has now been completed, and to ensure that all elected members access safeguarding training. Work on this is ongoing and HBC are looking at ways to increase uptake. A number of examples of best practice were highlighted around the internal newsletter, Making Safeguarding Personal, a significant commitment to NSAW and work around Trauma Informed Practice.</p>		

<b>Agenda Item 8</b>	<b>Any Other Business</b>	<b>Presenter: All</b>
<p>AM drew members attention to a news item around a Durham MP calling for the closure of Medomsley Detention Centre in Consett where TEVV are the provider of Mental Health services. AM advised that she visited the centre recently and had no concerns in relation to Safeguarding. All statutory requirements in relation to Mental Health services were being met, and in some case exceeded.</p> <p><b>TSAB Development Day – Agenda items</b> The TSAB Development Day is taking place on Thursday 16<sup>th</sup> February. The session is an opportunity to highlight positive work and identify any areas for improvement. DB suggested that the ASC Inspections and Peer reviews could form part of the agenda for the session but requested that members consider any other areas that they would like to include and inform the Business Unit by early January.</p> <p><b>Awards</b> Nominations had previously been requested for the SAB Managers National Awards and DB thanked those members that had taken the time to make nominations. The Business Unit was nominated for an award and Helen McGrowther, a social worker from SBC, was also nominated. Congratulations to John Lovatt who was awarded the Lifetime Achievement Award.</p> <p>At the BME Achievement Awards TSAB won the Community Safety Award and were represented at the award ceremony by members of the Business Unit.</p> <p>The next meeting will be the Development Session on 16<sup>th</sup> February which will take place in person at the River Tees Watersports Centre.</p> <p>DB wished members a Merry Christmas and a peaceful 2023.</p>		
<b>Action Points</b>	<b>Action Owner</b>	<b>Deadline</b>
1. Consider possible agenda items for the TSAB Development	All	06/01/2023

Day		
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Next Meeting Date: **Thursday 16<sup>th</sup> February (Development Day)**

Time: **9.30am – 1pm**

Venue: **RiverTees Watersports Centre**

Minutes approved by Independent Chair:

A handwritten signature in black ink, appearing to read 'S. J. ...', is written below the text 'Minutes approved by Independent Chair:'.

Date: 15/12/2022

<b>Appendix 1 - Attendance Matrix</b>								
The table below reflects named members of the TSAB, although deputies have been shaded.								
<b>Company</b>	<b>10/02/2022</b>	<b>17/02/2022</b>	<b>26/04/2022</b>	<b>28/06/2022</b>	<b>27/09/2022</b>	<b>18/10/2022</b>	<b>06/12/2022</b>	<b>7</b>
Catalyst Stockton	1	1	0	0	0	1	1	57%
CCG Board Member (Tees Valley CCG)	3	3	2	2	2	2	1	100%
Cleveland Fire Brigade	2	1	1	0	1	0	1	71%
Cleveland Police	1	1	1	1	1	1	1	100%
CQC Board Member (Mibro, Redcar, Stockton) (committed to attend 2 meetings per year)	0	0	0	0	0	0	0	0%
CQC Board Member (Hartlepool)	1	0	0	1	0	0	0	29%
Durham Tees Valley CRC	0	0	1	0	0	0	0	14%
DWP	1	1	1	0	1	1	1	86%
Hartlepool and Stockton Safeguarding Children Partnership	0	1	0	0	0	0	0	14%
HBC Board Member (Director)	1	1	1	1	1	1	1	100%
HBC Board Member (Assistant Director)	0	0	0	0	0	0	0	0%
HBC Lead Member	1	1	0	1	1	0	1	71%
Healthwatch Hartlepool	1	1	0	1	1	0	0	57%
Healthwatch South Tees	1	0	1	1	1	0	1	71%
Healthwatch Stockton	1	1	0	1	1	1	0	71%
HMP Holme House Prison	0	1	2	1	1	1	0	71%
MBC Board Member	1	1	1	1	1	1	1	100%
MBC Lead Member	1	0	1	1	1	1	1	86%
Middlesbrough & Redcar Voluntary Development Agency	1	1	1	1	1	0	1	86%
National Probation Service Cleveland	0	0	0	0	0	0	0	0%
North East Ambulance Service (attend for specific agenda items only)	0	0	0	0	0	0	0	0%
North Tees & Hartlepool NHS Foundation Trust	1	2	2	2	1	1	2	100%
Public Health	1	1	1	1	1	1	1	100%
Office of Police & Crime Commissioner (committed to 2 meetings per year)	0	1	1	1	0	0	0	43%
RCBC Board Member (Director)	0	1	1	0	0	1	1	57%
RCBC Board Member (Assistant Director)	1	0	0	1	1	0	0	43%
RCBC Lead Member	1	1	1	0	1	1	1	86%
RCBC Guest	0	0	0	0	0	0	0	0%
SBC Board Member	1	1	1	2	1	1	2	100%
SBC Lead Member	1	1	1	1	1	1	1	100%
South Tees Hospitals NHS Foundation Trust	1	1	1	1	0	1	1	86%
South Tees Safeguarding Children Partnership	0	0	0	0	1	0	0	14%
Teesside University	0	0	0	0	0	0	0	0%
Tees Esk & Wear Valleys NHS Foundation Trust	2	1	1	1	1	1	1	100%
Thirteen Housing	1	1	1	1	1	0	1	86%
TSAB Independent Chair	0	1	1	1	1	1	1	86%
TSAB Business Unit	6	6	6	4	6	6	5	100%